

## **Jefferson Campus Live-in Host Opportunity**

**Description:** The Jefferson Apartments is a clean and sober campus providing supportive services for those experiencing homelessness, in recovery, low-income, seniors, and those with disabilities. Jefferson staff and volunteers create a social setting through events and activities to help our residents build relationships amongst the residents and with the community.

The live-in campus host works with TRM staff, interns, and other volunteers to provide a safe and secure, healing environment for our residents and their guests in providing a pathway out of homelessness. The campus host also is a part of the “face” of The Rescue Mission as they greet, interact with, and facilitate meaningful, honoring, and rewarding experiences for our residents and guests.

### **Duties and Responsibilities**

#### Culture Work

- Establish professional, caring, strengths-based relationships built on truth, respect, encouragement, and trust.
- Maintain a high level of integrity in modeling and promoting the Mission’s core values and culture standards.

#### Team Work

- Work as a member of the Jefferson team to:
  - Promote a safe and healing community at Jefferson.
  - Advise the program staff in matters related to and pertaining to resident stability and campus security concerns.
  - Work alongside program staff in solving community challenges.
  - Proactively assist as necessary in the overall success of the Mission

#### Direct Work

- Provide campus security after hours, on weekends, and when otherwise scheduled, intercepting problematic behaviors using Trauma-Informed Care approaches and communicating effectively with TRM staff.

- Walk throughs of Jefferson Campus daily, reporting maintenance or other concerns to Jefferson staff.
- Get to know Jefferson residents. Assist with and document client interactions when deemed necessary. Assist with urinalysis and breathalyzer testing for residents.
- Host and/or supervise groups of volunteers.
- Conduct campus tours for donors, volunteers, staff, or potential residents as needed.
- Participate in and provide support for community events on/off campus; facilitate community events on campus.
- Monitor Jefferson's Emergency Phone/App system, facilitate resolution of emergent needs as they arise during after hours, on weekends, and when otherwise scheduled.
- Unlock doors for locked-out residents.
- Weekly garbage and recycle service.
- Provide support for service of notices to residents.
- Provide support for residential package delivery.
- Assist in special projects.

## **Compensation:**

Campus Host are not paid a salary, but are offered complimentary housing, including all utilities paid by TRM. The housing unit is an apartment on the first floor of the Jefferson building. This position is reviewed and renewed each year during the anniversary month of signing.

## **Requirements:**

- Must be friendly and enjoy meeting and interacting with adults from diverse backgrounds.
- Two years of experience working with vulnerable adults and those experiencing homelessness.
- Must maintain provided apartment in the same manner or better standard of cleanliness as expected of residents. Management and Facilities will perform the same standardized health/safety checks in apartment as residents receive. Campus Host will be asked to make the apartment available for tours from time to time.
- Willingness to engage in training as requested and provided by TRM.
- Experience with people living with mental health challenges and substance use disorders preferred.
- Campus Host is expected to maintain a lifestyle of clean and sober (from all controlled substances) both on and off campus.  
Willingness to submit to a urinalysis and/or breathalyzer.
- BA in social services or other behavioral science preferred; or equivalent thereof.
- Knowledge of Trauma Informed Care practices preferred.
- Knowledge of Cultural Sensitivity practices preferred.