



# Tacoma Rescue Mission

HELP • HOPE • HEALING

## High Impact Volunteer Job Profile

**Job Title:** Financial Coach

**Job Location:** Virtual or in person at Downtown Campus

**Supervisor:** Career Development Manager

### Qualifications:

1. A heart to help serve men, women, and children through the organization of the Tacoma Rescue Mission.
2. A desire to use one's personal skills to make a difference with residents and work alongside staff.
3. While volunteering, conduct yourself consistent with the Christian values upon which the Tacoma Rescue Mission is based.

### Specific Job Qualifications and Skills:

1. Minimum age: Adult
2. Experience working with financial institutions or banks is a plus
3. Knowledge of :Taxes, rebuilding credit, creating/managing budgets
4. Good relationship building skills
5. Goal oriented

### Time Commitments and Options:

1. Day(s): One day per week. More if volunteer would like.
2. Hour(s): Arrange time between the client(s) and you; 2pm – 5pm is a popular time
3. Length of Season: Ongoing
4. Tacoma Rescue Mission Staff will refer clients to the Financial Coach. Initial meeting should be done in person and after that can be done virtually or in person.

### Duties:

1. Develop relationships with the client(s) you serve by working one-on-one with them
2. Help client(s) you serve to set up a budget including a savings account
3. Help client(s) demonstrate proficiency in managing their budget.
4. Keep your supervisor apprised of the progress and potential problems of the client(s) you serve.

### Contact:

**Volunteer Department ♥**

**volunteer@trm.org / 253-838-4493/ www.trm.org/highimpact**