

We are currently seeking an experienced Search and Rescue Coordinator to join our dynamic Emergency Services Team here at The Rescue Mission. Please refer to our website to submit your cover letter, resume and application at <https://www.trm.org/employment/>.

The Rescue Mission is: A faith-based nonprofit organization; Drug/Alcohol free workplace; EOE. Pay DOE. For more information, visit our web site at www.trm.org

Rescue Mission Purpose, Vision and Value Statement

The Rescue Mission is a Christian non-profit organization that has been offering God's help, hope, and healing to the most impoverished members of our community since 1912. Our goal is to help everyone we work with become a fully contributing member of the community.

All Mission programs and services are based on Christian values and a commitment to quality. Clients are our primary focus, treated with dignity and compassion; relationships are built on love and truth; integrity is never compromised; service is measured for efficiency and effectiveness; and teamwork and trust are basic to our working relationships.

Job purpose

To Promote and facilitate a deeper engagement with the Rescue Mission among all involved in the Search and Rescue Program.

Qualifications

- Ability to work as a team member inspiring trust and speaking truth
- Experience working with low-income, diverse populations preferred
- Able to respond calmly and effectively when under stress interacting with people who are in crisis, including but not limited to people experiencing mental illness or chemical dependency.
- Good written, verbal and electronic communication skills
- Proficient in the use of MS Office applications
- Professional Certifications: CPR/First Aid
- Job specific qualifications: Valid WDL, good driving record, proof of insurance

Duties and responsibilities

Culture Work

- Establish professional, caring, strengths-based relationships built on truth, respect, encouragement and trust.
- Maintain a high level of integrity in modeling and promoting the Mission's core values and culture standards.

Team Work

- Work as a member of the team emergency services team to:
 - help establish strategies, budgets, policies and priorities
 - Advise the Outreach Lead in matters related to Search and Rescue and program engagement.
 - help solve organizational challenges
 - proactively assist as necessary in the overall success of the Mission

Direct Work

- Promote client and volunteer engagement through outreach programs.
- Create and manage client information with necessary software.
- Develop reliable relationships with real solutions to practical needs.
- Maintain positive relationships through consistency in regards to gathering requests from individuals and fulfilling those requests.
- Prepare the van prior with items that have been requested to allow for trust to be built.
- Spend time with clients to create personal engagement through the sharing and receiving of individual stories.
- Connect clients with the Rescue Mission and resources that can help them reach their goals.
- Coordinate team member and volunteer involvement with the Search and Rescue program.
- Create an orientation for volunteers regarding safety and protocol while they participate in Search and rescue.
- Develop a schedule for nights of outreach and for nights of distribution to create consistent, designated stop points.
- Facilitate a debrief at the end of every Search and Rescue to discuss and document all people met with current needs.

Working conditions

This position will require traveling and working in sometimes extremely cold weather.

Physical requirements

Must be able to lift 40-50lbs, walking, bending and reaching are required.

Direct reports

None